

Credit Account Application

Please complete fully and return to the above address so that we can process your application.

Full Company Trading Name:			
Company Status (Circle One Only) Limited Partnership Sole Trader			
Addresses - Where <u>not</u> a Limited Company also include the address of a Principal or partner in the Company			
Business Address Address:		Registered office/Sole Trader/Partner Address Full Name Address:	
County:	Postcode:	County:	Postcode:
Telephone numbers:		Fax numbers:	
Email Address:		Web Address:	
Type of Business and description:	Average Monthly Spend*:	Date Established:	
		Number of Employees:	
Company Registration Number or UTR		VAT Registration Number	
SIC Code(s) applicable			

Other Contact Details

Area	Name	Telephone	Fax	Email
Buying				
Accounts				
Please provide a fax/email address for invoices and statements				
Health and Safety				
Manager (Works)				
Managing Director				

Products that you currently use within your company (please tick):

Industrial and Janitorial Supplies		Hand Power and Cutting Tools		Safety, PPE and Protective Clothing		Abrasives Fixings and Fasteners	
Paints Lubricants and Adhesives		Spillage Control		Welding Products and Consumables		Tool Grinding Sharpening	
Other Products and Preferred Brands							

*so we can assess your credit limit

Delivery methods and requirements – Please state any delivery methods or requirements that you may have.

Please note that we have a minimum invoice value of £25.00 nett for delivery and £10.00 for collection. Any orders below this amount may incur a small order charge. Deliveries outside of our standard van delivery areas may incur a carriage charge. This will be advised at the time of placing the order. Special delivery requirements will be charged extra. Goods supplied shall remain the property of Jones and Clark (Burton on Trent) Limited until all sums have been paid in full. Our invoice is our formal acceptance of your order, subject to our standard terms and conditions of sale.

References

Please supply the contact details of two current Suppliers who can provide a trade reference.

Referees	Supplier 1	Supplier 2
Company Name:		
Contact Name:		
Address 1		
Address 2		
Town		
Postcode		
Telephone number		
Fax number		
Email		

Main Contact for Account Application	
Name:	Telephone number
Job Title	
Declaration	
WE certify that all information on this form is correct. We fully understand that Jones and Clark (Burton on Trent) Limited Credit terms are NETT MONTHLY ACCOUNT and agree to the strict payment thereof. I accept the attached terms and conditions of sale.	
Signed Director/ Partner/ Owner Name	

For any Account queries please contact our Accounts and Administration Manager, Sue Boyes on 01283 541771 sue@jonesandclark.co.uk

Privacy Statement: We are committed to protecting your privacy. Information about your account will be used by us to manage your account and to process and deliver your orders. We may contact you from time to time with information from our company that we think will be of use to you. Please contact us at Jones and Clark if you do not wish to receive this information. We will only use the information that we collect about you lawfully (in accordance with the Data Protection Act 1998).

For Internal Use	Ex. Contact:		In. Contact		Approved by/date		Account Type	
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